

## IMDBC BOARD MEETING MINUTES

Board Meeting

DATE:1/21/2015 MUSIC BLDG RM

Meeting called by	Jose Raul Mena as President
Type of meeting	Board Meeting
Note taker	Susel Porven
Attendees	Jose Raul Mena, Aquilino Mayo, Brent Mounger, Bruce Barham, Luis Bonachea, Leda Barham and Fareeda Stevens
Absentees	

Meeting Called To Order at 6:13pm

Four minor changes to last minutes will be recorded on the archives.

Mr. Barham motioned for approval of the minutes of 11/21/14 Mr. Mena seconded. Minutes were approved. A copy of these minutes will be kept in archives as well as published on the website.

### **TREASURY REPORT:**

The balance as of today is \$343.24. Chocolate sales profit was \$60.00. A sponsor check in the amount of \$52.00 was received and has been placed on hold, sponsor unknown. Once account reaches \$600.00, \$400.00 must be pulled for tax exemption. Corporation Registration deadline is 5/1/15 (must be completed prior to deadline), once new board members have been chosen registration must be filed. P.O. Box payment of \$280.90 due by July/August. Mr. Mayo is to provide excel sheets with upcoming payments. Mrs. Barham motions to approve the Treasury report, Ms. Stevens seconds. Report approved.

### **MEMBERSHIP:**

There are no changes on membership from last recorded.

Mr. Mounger is to hand out membership forms to students who have not yet joined the Booster Club. List of students will be provided to Mr. Mounger by Mrs. Barham.

### **SCHOOL ADM. & FACULTY:**

Total of 17 level 2 chaperones and 5 level 1 chaperones have been confirmed. Chaperones for February 11<sup>th</sup> concert are confirmed (5 chaperones). Upcoming events: All State – Mrs. Barham will send thank you letter to Ms. Alvarez for her support; February 11<sup>th</sup> at 7:30pm Arsh Center concert; February 18<sup>th</sup> Wind Ensemble performance to be rescheduled; February 24<sup>th</sup> Chorus concert – Mrs. Barham will send invite; February 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> Jazz Band Assessment at Coral Park High School; March 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> Wind Ensemble Assessment at South Dade Senior High School; Orchestra Assessment date unknown, Mrs. Barham will email Mr. Gershfeld for dates.

### **COMMUNICATIONS:**

Email to Ms. Alvarez was sent to be added to Pigeon Hotwire and Ms. Alvarez confirmed this would not be possible. Ms. Barham will send reminder to all parents regarding February 11<sup>th</sup> performance and upcoming BPA general meeting.

### **FUNDRAISING:**

Mr. Mayo will contact Daniel Howe regarding donation. Playbill/Brochure to be done for final concert. Playbill is to be printed as an insert. Full and half pages to be sold as advertisement. A page will be assigned for sponsors of students and a page for thank you to sponsors. Roster of strands to be included. March deadline for Playbill/Brochure completion. Mrs. Barham is to provide proposal of prices for Playbill/Brochure. Once proposal is accepted, email is to be sent to parent regarding sponsorships. Silent auction was tabled. Ms. Stevens is to email Mrs. Gasior requesting information on Putting on the Ritz for 2015/2016 school year. New fundraising proposal brought by Mr. Barham, Coupon Discount Cards to be explored. Mr. Barham is to contact and obtain further information. Mrs. Barham motions to do community fundraising with discount cards, Ms. Stevens seconds, motion is approved. Mrs. Barham is to file fundraising forms with school.

### **NEXT MEETING:**

A meeting to discuss Playbill/Brochure will be held on February 7<sup>th</sup> at 1:00pm and the next BPA general meeting will be held at the Music Bldg on March 4<sup>th</sup> at 6:00pm.

**Meeting was adjourned at 7:08pm by a motion from Mr. Stevens, Mr. Porven seconded.**

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