

# IMDBC BOARD MEETING MINUTES

Board Meeting

DATE:08/12/2014 MUSIC BLDG RM

Meeting called by	Jose Raul Mena as President
Type of meeting	Board Meeting
Note taker	Leda Barham
Attendees	Jose Raul Mena, Luis Bonachea, Aquilino Mayo, Brent Mounger, Leda Barham
Absentees	Bruce Barham

Meeting Called To Order at 5:30pm

A motion for approval of the minutes from Mr. Bonachea was seconded by Mrs. Barham and voted favorably by all members of the Board. A copy of these minutes will be kept in archives as well as published on the website.

## **TREASURY REPORT:**

The starting balance as of today is \$255.44 - A copy of the treasury report will be kept in archives.

Mr. Mayo proposes to continue using excel spreadsheets for now until we raise enough funds to purchase an accounting program. The motion was unanimously approved.

Mr. Mayo requested approval to destroy all temporary unnumbered checks since the bank checks already arrived. The motion was approved unanimously.

The filling of income taxes for the year 2013-2014 will be filled in the next two weeks with the help of a volunteer accountant contacted by Mr. Mayo.

## **ORGANIZATON REPORT**

The IMDBC annual budget was submitted to the board by Jose Raul Mena and Leda Barham and it was unanimously approved. This budget will be presented to the General Members for approval on Aug. 28<sup>th</sup>. A copy will be kept with these minutes.

Mr.Mena showed the final logo and an image will be kept with these minutes.

The board unanimously decided to purchase only liability insurance and leave any other coverage out, at least until it becomes necessary to purchase additional ones.

A new email address will be created in order to have members and students send pictures directly to the webmaster. The address is : [pics@imdbc.org](mailto:pics@imdbc.org)

## **MEMBERSHIP:**

Mr. Bonachea reported no new memberships at the moment.

He mentioned that the second communication for membership is ready to go out to all the parents of the division.

Mrs. Barham offered to set up a Mail Chimp account so sending emails is more effective and we can generate reports on bounces, openings, forwarding, ect provided by such mass email marketing systems.

The second email will be sent on Wednesday the 20<sup>th</sup> using the new account.

## **COMMUNICATIONS:**

The letter to the faculty will go out when all High School and College Faculty's emails are provided by Mr. Mounger.

The letter to sponsor was revised and a new copy is included here. This letter will be posted in our website as well as the categories for sponsorship.

## **SCHOOL ADM. & FACULTY:**

No news yet on the school activities calendar for the division, therefore this matter will be tabled until next meeting.

## **NEXT MEETING:**

Our next meeting will take place at the Music Building of NWSA on August 26<sup>th</sup> at 5:00pm just to go over the powerpoint presentation for the General Meeting on Aug 28<sup>th</sup>.

**Meeting was adjourned at 7:49pm**

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