

## IMDBC BOARD MEETING MINUTES

Board Meeting

DATE:11/6/2014 MUSIC BLDG RM

Meeting called by	Jose Raul Mena as President
Type of meeting	Board Meeting
Note taker	Susel Porven
Attendees	Jose Raul Mena, Aquilino Mayo, Brent Mounger, Bruce Barham, Luis Bonachea, Leda Barham and Fareeda Stevens
Absentees	

Meeting Called To Order at 6:10pm

Two minor changes to last minutes will be recorded on the archives.

Mr. Barham motioned for approval of the minutes of 10/04/14 Mr. Bonachea seconded. Minutes were approved.

A copy of these minutes will be kept in archives as well as published on the website.

### **TREASURY REPORT:**

The balance as of today is \$163.24. One of the two donations via paypal was retrieved and deposited in account, the other one wasn't. Mr. Mayo will work on this next week. The Check for Mr. Gershfeld association dues is ready but has not yet been delivered. Mr. Mayo will do it next week.

Candy sales profit was \$26.-

No event is coming up shortly, therefore the chocolate donated by general member Josi Vera, will be sold by Mrs. Stevens individually and she will bring the money to deposit.

### **ORGANIZATON REPORT**

A motion not to delay the process and apply ate the first level for 501(c )(3) was presented by Mr. Mena and seconded by Mr. Mayo and approved by all board members.

Mr. Barham motions to approve the Treasury report, Mr. Bonachea seconds. Report approved.

### **MEMBERSHIP:**

A total of 61 adults and 33 students have joined the Booster Club through the website.

Mr. Mounger is to hand out membership forms to all students during class to confirm all students have joined the Booster Club.

### **SCHOOL ADM. & FACULTY:**

The Dean was unable to attend the meeting due to previous commitments and no report was provided. Mr. Mena will have a meeting with him this week to discuss the playbill and other matters.

Mrs. Barham will create a list of all level 1 and 2 chaperones and provide to Mr. Mounger. Then, he will contact all chaperones as to availability for upcoming events.

Mr. Gaiser will need chaperones for the Jazz concerts on December 11<sup>th</sup> and 15<sup>th</sup>. An email will be sent out to all parents requesting chaperones for both performances. Mr. Mounger is to contact parents who volunteer to discuss details.

Concerto Competition will take place on December 15<sup>th</sup> at the Colony Theater. 5 Chaperones will be needed for this event.

All State will take place in January. Mr. Mounger will contact parents regarding chaperones needed.

### **COMMUNICATIONS:**

November/December - Mrs. Barham will send an email to all parents and students providing information on all upcoming events/performances and proper concert attire.

Mr. Barham will send email to Ms. Alvarez requesting we be added to the Pigeon Hotwire in order to extend an invitation to all parents/students at NWSA for all upcoming events/performances.

### **FUNDRAISING:**

Ms. Stevens prepared a Fundraising/Events Committee sing in sheet and was able to sing up 14 parents at the October 28<sup>th</sup> performance. Ms. Stevens will meet with these parents to discuss fundraising ideas/strategies.

We will entertain a Silent Auction at the May 21<sup>st</sup> performance. A meeting has been scheduled for November 12<sup>th</sup> at 6:00 pm to further discuss details/fundraising. Parents from the Fundraising committee should be invited to come and discuss.

Ms. Stevens has been communicating via email with Mr. Steven Beden regarding fundraising. He has requested a list of promotions and marketing with regards to ads, sponsors and donation fundraising timelines. Mr. Barham will contact him regarding information requested.

As of November we do not have approval to start the playbill advertising sales. We have not received approval from the School Board for the Playbill. This will be discussed with the Dean by Mr. Mena at their meeting this week.

### **NEXT MEETING:**

Our next meeting will be held at the Music Bldg on Dec 4<sup>th</sup>. Time TBD

**Meeting was adjourned at 8:10pm by a motion from Mr. Bonachea, Mr. Barham seconded.**

---